

# Technician Topics

# ANG ARNG

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## CURRENT NEWS

PROPOSED 7.05% PAY RAISE. According to the Federal Employees News Digest, President Carter's pay agents, Office of Management and Budget Director Bert Lance and Civil Service Commission Chairman, Alan Campbell, have recommended a 7.05% across the board raise for white collar workers in October. Listed below is a schedule of the 7.05% pay raise.

	1	2	3	4	5	6	7	8	9	10
GS-1	\$6,219	\$6,426	\$6,633	\$6,840	\$7,047	\$7,254	\$7,461	\$7,668	\$7,875	\$8,082
2	7,035	7,270	7,505	7,740	7,975	8,210	8,445	8,680	8,915	9,150
3	7,930	8,194	8,458	8,722	8,986	9,250	9,514	9,778	10,042	10,306
4	8,902	9,199	9,496	9,793	10,090	10,387	10,684	10,981	11,278	11,575
5	9,959	10,291	10,623	10,955	11,287	11,619	11,951	12,283	12,615	12,947
6	11,101	11,471	11,841	12,211	12,581	12,951	13,321	13,691	14,061	14,431
7	12,336	12,747	13,158	13,569	13,980	14,391	14,802	15,213	15,624	16,035
8	13,662	14,117	14,572	15,027	15,482	15,937	16,392	16,847	17,302	17,757
9	15,090	15,593	16,096	16,599	17,102	17,605	18,108	18,611	19,114	19,617
10	16,618	17,172	17,726	18,280	18,834	19,388	19,942	20,496	21,050	21,604
11	18,258	18,867	19,476	20,085	20,694	21,303	21,912	22,521	23,130	23,739
12	21,883	22,612	23,341	24,070	24,799	25,528	26,257	26,986	27,715	28,444
13	26,022	26,889	27,756	28,623	29,490	30,357	31,224	32,091	32,958	33,825
14	30,750	31,775	32,800	33,825	34,850	35,875	36,900	37,925	38,950	39,975
15	36,171	37,377	38,583	39,789	40,995	42,201	43,407	44,613	45,819	47,025
16	42,423	43,837	45,251	46,665	48,079*	49,493*	50,907*	52,321*	53,735*	
17	49,696*	51,353*	53,010*	54,667*	56,324*					
18	58,245*									

\* The rate for employees at these levels would be limited to the rate for level V of the Executive Schedule, \$47,500.

FEDERAL FACTS ON PAY UNDER THE GENERAL SCHEDULE. Inclosed with the Topics is a brochure from the U.S. Civil Service Commission concerning pertinent facts regarding pay under the General Schedule.

INCENTIVE AWARDS. The Adjutant General approved the following incentive awards effective 22 July 1977:

ARNG: Sustained Superior Performance Cash Award to Joseph A. Kiesler.

ANG: Quality Salary Increases awarded to Gary J. Bettag, Bertha M. Pearl, Eugene S. Collins and Louis V. Colgate.

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SUPERVISORS COURSE. A supervisors course, conducted by the Civil Service Commission, was held in Louisville, Kentucky from 8-12 August 1977. Thirty technician supervisors attended this course.

TROUBLED EMPLOYEE PROGRAM. A Troubled Employee Seminar, conducted by the Department of Human Resources is scheduled for 15 September. Since the seminar is geared for supervisors, the TPO is scheduling 10 supervisors to attend. These technicians will be notified by letter inclosing agenda and other pertinent information.

TROUBLED EMPLOYEE PROGRAM COORDINATOR DESIGNATED. Walter G. Flood, Office of TPO, Frankfort, is the new coordinator for the Troubled Employee Program. Should you need guidance, assistance or information concerning this program, contact Mr. Flood at Telephone Number: 502-564-7800, Ext 378.

FACTS ABOUT DRUGS. Inclosed is an information booklet prepared by the Addiction Research Foundation of Ontario entitled "Facts About Drugs". You are encouraged to read this booklet and become familiar with facts concerning alcohol, drugs, tobacco, etc.

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\*\*\*SUPERVISOR'S CORNER\*\*\*

AGO FORM 12-12 (TECHNICIAN APPLICATION FOR PROMOTION/PLACEMENT). It is the responsibility of the supervisor to complete the AGO Form 12-12 and forward it to the Technician Personnel Office.

TECHNICIAN PERFORMANCE RATINGS/MILITARY SUPERVISOR RATINGS. Technician Performance Ratings/Military Supervisor Ratings are due for those technicians in grades 8 through 10 during the month of August. To date there are some ratings for technicians in grades 5 thru 7 which have not been received in the TPO. These delinquent performance ratings should be completed and received in the TPO not later than 31 August.

ANNUAL POSITION REVIEWS. Annual Position Description Reviews to commence 1 August and forwarded to the TPO prior to 15 September are listed below:

ARNG: Organizational and Support Maintenance.

ANG: Comm Elect, Plans and Operations and Civil Engineering

STANDARD FORMS 52 - REQUEST FOR PERSONNEL ACTION. SFs 52 should be filled out completely, i.e. whether request for announcement for a position is for in-house/open announcement, if area of consideration is limited to specific location, if position advertised is sensitive or non-sensitive, etc. In the future, the TPO will return such requests (SF 52) if they have not been completed properly. Also the TPO continues to receive direct requests that circumvent intermediate supervisors, section heads and managers, i.e. advanced sick leave, LWOP, etc. These requests will also be returned if not completed according to procedures.

JUSTIFICATIONS FOR EXCELLENT/OUTSTANDING PERFORMANCE RATINGS. The TPO continues to receive only one copy of the justifications for excellent and outstanding ratings. Three copies of the justifications for excellent/outstanding ratings must be submitted to the TPO. A copy is required for the Official Personnel Folder, one copy for the supervisor and one copy for the technician.